

PENSACOLA BEACH
SANTA ROSA ISLAND AUTHORITY

MEMORANDUM

TO: Authority Members
FROM: Executive Director
DATE: December 6, 2007
RE: Minutes of November 28, 2007 Operations Committee Meeting

A regularly scheduled meeting of the Operations Committee was held on Wednesday, November 28, 2007. Members present were Dr. Thomas Campanella, Mr. Fred Gant, and Mr. John Peacock. Also present were board members Ms. Tammy Bohannon, Mr. Vernon Prather, and Mr. Elwyn Guernsey. Dr. Campanella, chairman of the committee, called the meeting to order and presented the following item:

Item #1 – Review of Portofino lease

Dr. Campanella reviewed Portofino lease and stated that he wanted clarification from the Portofino side as to how much more infrastructure is needed before Santa Rosa Island Authority can use money for beautification. A lengthy discussion took place during which the board heard comments from Andrew Rothfedler. Mr. Prather asked Mr. Rothfedler to keep dialog with the board and staff.

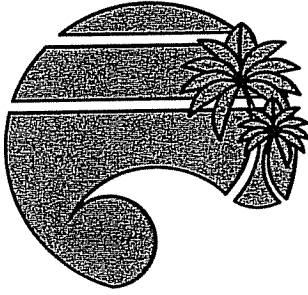
This item was for discussion only.

There being no further business before the committee, the meeting was adjourned.

W. A. "Buck" Lee
Executive Director

WAL:dad

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PENSACOLA BEACH
SANTA ROSA ISLAND AUTHORITY

MEMORANDUM

TO: Authority Members
FROM: Executive Director
DATE: December 6, 2007
RE: Minutes of November 28, 2007 Special Projects Committee Meeting

A regularly scheduled meeting of the Special Projects Committee was held on Wednesday, November 28, 2007. Members present were Mr. John Peacock, Mr. Vernon Prather, and Ms. Tammy Bohannon. Also present were board members Dr. Thomas Campanella, Mr. Fred Gant, and Mr. Elwyn Guernsey. Mr. Peacock, chairman of the committee, called the meeting to order and presented the following item:

Item #1 – Pensacola Beach Chamber – Request for financial assistance with the 2008 New Year's Eve fireworks display.

Staff recommended approval of \$1000.00 with all applicable permits being obtained and the completion of the SRIA events approval checklist. A discussion followed during which the committee heard comments from Ms. Nan Harper.

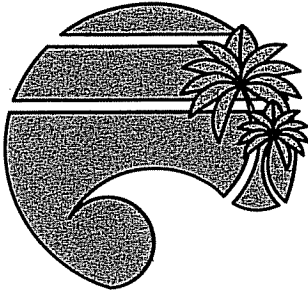
Upon motion of Mr. Prather, seconded by Ms. Bohannon, the committee unanimously approved staff recommendation to give the Pensacola Beach Chamber a \$1000.00 to assist with the 2008 New Year's Eve fireworks display contingent upon obtaining all applicable federal, state, and county permits along with the completion of the SRIA events approval checklist. (3-0)

There being no further business before the committee, the meeting was adjourned.

W. A. "Buck" Lee
Executive Director

WAL:dad

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PENSACOLA BEACH
SANTA ROSA ISLAND AUTHORITY

MEMORANDUM

TO: Authority Members
FROM: Executive Director
DATE: December 5, 2007
RE: Minutes of November 28, 2007 Administrative Committee Meeting

A regularly scheduled meeting of the Administrative Committee was held on Wednesday, November 28, 2007. Members present were Ms. Tammy Bohannon, Dr. Thomas Campanella, and Mr. Elwyn Guernsey. Also present were board members Mr. Vernon Prather, Mr. Fred Gant, and Mr. John Peacock. Ms. Bohannon, chairman of the committee, called the meeting to order and presented the following items:

Item #1 – SRIA Personnel Regulations – Executive Director requests a change to the Disciplinary Procedure Section 9.6 (c) of the Santa Rosa Island Authority Personnel Regulations sub-titled Dismissal, Suspension, or Demotion of Department Managers.

Mr. Lee gave background on the item and stated that staff recommends approval of the change to Section 9.6 (c) which will result in Department Directors being subject to the same Disciplinary Procedures as regular position SRIA employees.

Mr. Guernsey made a motion to approve staff recommendation; Ms. Bohannon seconded the motion for discussion only. A discussion followed.

Upon amended motion of Mr. Guernsey, seconded by Dr. Campanella, the committee unanimously recommended approval of Executive Director's request to change Section 9.6 (c) with the addition of language that allows the Department Director who is dismissed, suspended or demoted by Executive Director to have the right to appeal to the SRIA Board. (3-0)

Dr. Campanella wants this item placed on the December 12, 2007 Regular Board Agenda with the correct language in place.

Item #2 – SRIA Board Policy Manual – Proposed changes to the Plan Review Fee Schedule.

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Mr. Matt Mooneyham gave background and stated that staff recommends approval of the proposed changes to the SRIA Board Policy Manual for the Plan Review Fee Schedule effective January 1, 2008. A discussion followed.

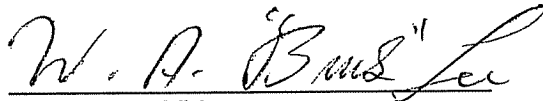
Upon motion of Dr. Campanella, seconded by Mr. Guernsey, the committee unanimously accepted staff recommendation to approve the proposed changes to the SRIA Board Policy Manual for the Plan Review Fee Schedule effective January 1, 2008. (3-0)

Item #3 – Report on Financial Statements and Expenditures

Ms. Jayne Bell reviewed points of interest on the report, and a brief discussion followed.

Upon motion of Dr. Campanella, seconded by Ms. Bohannon, the committee unanimously recommended acceptance of the report on financial statements and expenditures. (3-0)

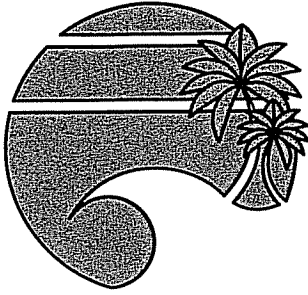
There being no further business before the committee, the meeting was adjourned.



W. A. "Buck" Lee
Executive Director

WAL:dad

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PENSACOLA BEACH

SANTA ROSA ISLAND AUTHORITY

MEMORANDUM

TO: Authority Members

FROM: Executive Director

DATE: December 5, 2007

RE: Minutes of November 28, 2007 Development & Leasing Committee Meeting

A regularly scheduled meeting of the Development & Leasing Committee was held on Wednesday, November 28, 2007. Members present were Dr. Thomas Campanella, Mr. Vernon Prather, and Ms. Tammy Bohannon serving in the absence of Mr. Fred Gant who arrived at 5:07 p.m. Also present were board members Mr. Elwyn Guernsey and Mr. John Peacock who arrived at 5:13 p.m. Dr. Campanella, acting chairman of the committee, called the meeting to order and presented the following item:

Item #1 – Circle K # 8223 - 711 Quietwater Beach Rd. - Request for two consecutive five year lease extensions.

Staff recommended approval of the request as presented, and a brief discussion followed.

Upon motion of Mr. Prather, seconded by Ms. Bohannon, the committee unanimously approved Circle K #8223 request for two consecutive five year lease extensions. (3-0)

Mr. Gant took over as chairman and presented the following items:

Item #2 – Santa Rosa Villas, Inc. – Regency Cabanas – 400 ft west of Block 9 – Request for inclusion of an option to renew the master lease.

Staff recommended inclusion of the following option to renew in the master lease for Santa Rosa Villas, Inc. a/k/a Regency Cabanas:

In the event Lessee shall fully perform all the terms, provisions, and conditions on his part to be performed for the full term of this lease, Lessee shall have the right and privilege to renew the lease for a term of years, terms and conditions to be negotiated,

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by giving the Authority written notice of such election to renew no later than six (6) months prior to expiration of the term.

A discussion followed during which the committee heard comments from Stephen B. Shell who also answered questions pertaining to the tax issue.

Upon motion of Dr. Campanella, seconded by Mr. Prather, the committee unanimously approved staff recommendation as presented. (3-0)

Item #3 – Blue Angel Ice Company, LLC - Downing Gray – Request to relocate an existing self service ice machine from the Sabine Marina, Inc. parking lot to the existing parking lot adjacent to Pensacola Beach Realty, Inc. on Pensacola Beach Boulevard.

Mr. Lee disclosed that he grew up on the same street as Mr. Downing Gray and that Mr. Gray has been a friend of his family for years.

Staff recommended approval subject to execution of a License Agreement effective December 12, 2007 thru December 31, 2010 with option to renew with board approval and annual payments of \$400.00 each year plus 5% (percent) of sales.

Upon motion of Mr. Prather, seconded by Dr. Campanella, the committee unanimously recommended approval for Blue Angel Ice Company, LLC to relocate an existing self service ice machine from the Sabine Marina, Inc. parking lot to the existing parking lot adjacent to Pensacola Beach Realty, Inc. on Pensacola Beach Boulevard, subject to execution of a License Agreement effective December 12, 2007 thru December 31, 2010 with option to renew upon board approval and annual payments of \$400.00 each year plus 5% (percent) of sales. (3-0)

Item #4 – Pensacola Beach Marina LLC – Request for a three year extension to the license agreement for the adjacent parking lot.

Staff recommends approval of Pensacola Beach Marina, LLC request for a three year extension to the license agreement for the adjacent parking lot.

Upon motion of Dr. Campanella, seconded by Mr. Prather, the committee unanimously recommended approval of Pensacola Beach Marina, LLC request for a three year extension to the license agreement for the adjacent parking lot with lease fees continuing at \$400.00 annually. (3-0)

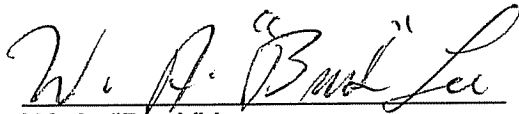
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Item #5 – Commercial Rebuilding Time Limit and Minimum Annual Lease Fees

This item was placed on the agenda at the request of Mr. Prather, for discussion only.

Mr. Lee presented the item and reviewed the spreadsheet prepared by staff, and a lengthy discussion followed. Mr. Prather stated that he wanted to meet with Mr. Lee and Ms. Santurri to make sure the leaseholders are in compliance with their leases and to discuss the steps to take to encourage them to get in compliance if they are not.

There being no further business before the committee, the meeting was adjourned.



W. A. "Buck" Lee
Executive Director

WAL:dad

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