

MEMORANDUM

TO: Authority Members

FROM: General Manager

DATE: July 29, 2003

RE: Minutes of July 9, 2003 Administrative Committee Meeting

A regularly scheduled meeting of the Administrative Committee was held on Wednesday, July 9, 2003. Members present were Mr. Bill Griffith, Dr. Thomas Campanella and Mr. Jimmie Perkins. Also present were board members Mr. McGuire Martin, Mr. Don Ayres, and Mr. Thom Blas. Mr. Griffith, chairman of the committee, called the meeting to order and presented the following items:

Item #1 – Payment of Lease Fees on Dues and Memberships

Ms. Nita Omley provided the background on the request, stating that legal counsel indicated it would be appropriate to collect lease fees on dues and memberships unless the lease states otherwise. She added that Escambia County's bond counsel had indicated that the bond documents precluded reducing lease fees for any reason. A discussion followed during which the committee heard comments by Ms. Linda Thompson of the Pensacola Beach Yacht Club, Ms. June Guerra and Mr. John Barrett.

Upon motion of Dr. Campanella, seconded by Mr. Perkins, the committee unanimously recommended asking staff to revisit the issue. (3-0)

Item #2 – Legal Report on Physical Barriers at Public Access Easements

Mr. Matt Dannheisser, SRIA legal counsel, reported on the research done regarding public access easements on Calle Hermosa, noting that if the board was inclined to require that the obstructions be removed, they should first make the request to the leaseholder. He said they could then obtain a court order, but should not clear the

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easements themselves. A discussion followed during which the committee heard comments by Mr. Mike McGartland.

Upon motion of Dr. Campanella, seconded by Mr. Perkins, the committee unanimously recommended referring the issue to legal counsel and staff to work with Mr. Mike McGartland and the interested parties to develop a proposed resolution. (3-0)

Item #3 – Report on Financial Statements and Expenditures

Ms. Nita Omley presented and reviewed the report on financial statements and expenditures.

Upon motion of Mr. Perkins, seconded by Dr. Campanella, the committee unanimously recommended acceptance of the report on financial statements and expenditures. (3-0)

Item #4 – Promotions & Events Report

Ms. Mary Bolman reviewed the Promotions & Events Report and stated that the report was available in the board's background material, noting that the Pensacola Beach Air Show was scheduled for the upcoming weekend.

There being no further business before the committee, the meeting was adjourned.

Monte E. Blews
General Manager

MEB:mks

(Please note that the Santa Rosa Island Authority does not make verbatim transcripts of its meetings, although the meetings are tape-recorded. Any person desiring a verbatim transcript of a meeting of the Santa Rosa Island Authority will need to independently secure such verbatim transcript.)