



PENSACOLA BEACH

SANTA ROSA ISLAND AUTHORITY

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PENSACOLA BEACH, FLORIDA
AD HOC COMMITTEE MEETING MINUTES
JUNE 17, 2009

An Ad Hoc Committee meeting of the Authority was held on Wednesday, June 17, 2009, beginning at 12:07 p.m. Members in attendance were Mr. Fred Gant, Mr. Vernon Prather and Mr. Robert Rinke. Mr. Pavlock was absent. Also present were Mr. Buck Lee, Ms. Jayne Bell, Mr. Jim Cox and Mr. Mike Langston. Mr. Fred Gant called the meeting to order.

The purpose of this meeting is to define the project elements to give to the shortlisted firms.

Selection criteria will be judged on a scale of 1 to 5 for each item for a possible total of 30 for each participant. The six selection criteria are as follows:

- Qualifications
- Understanding
- Approach
- Past performance
- Personnel
- Overall

The Qualifications criteria will be changed to read as follows: Degree to which Consultant has background or expertise to complete this project. The Past Performance criteria will be changed to read as follows: Documentation of past performance on similar projects done by the Consultant.

Upon motion of Mr. Vernon Prather, seconded by Mr. Robert Rinke, the Committee unanimously recommends approval of the Project Elements and Selection Criteria worksheet with the aforementioned changes. (3-0)

There being no further business, the meeting was adjourned at 1:10 p.m.

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W. A. "Buck" Lee
Executive Director

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